

Model Employee Conduct

Telco Antennas recognises it is the staff of our business that is our greatest asset and we are fortunate to employ the team of professionals that currently work across the various departments providing solutions for our clients. Regardless of their role within the company there are 5 pillars, relating to employee relations, that the model Telco Antennas employee consistently strives to uphold.

1. Positive 'Can-Do' Attitude

Being ready, available and willing to get the job done, and done well. Management appreciates employees who seek out quality work to remain busy and productive for the company and who eagerly desire to go above and beyond their normal duties to bring further success to Telco Antennas.

2. Courteous and Friendly

Employees who do their best to be courteous and friendly to their co-workers, managers and customers make office life much more pleasant than those who cause disturbances and drama. These employees brighten the workplace and leave their problems at the door in the name of being good workers and trying to maintain a good work atmosphere.

3. Meet Deadlines

Employees who meet deadlines will also likely be well organized and responsible. Given a particular deadline it is expected that employees will meet it. Maintain an organized work space and be present at work and particularly at meetings pertaining to project deadlines.

4. Take Responsibility

While confessing an error can strike fear in the hearts of employees, those who value their work, their word and their future with the company will take responsibility and always be upfront. Making errors may or may not cause great problems with a project or the company, but when an employee honestly and earnestly explains an oversight or mistake they have made, Telco Antennas will have a better understanding of the issue and, even better, management

understands that the employee values their integrity and the inherent trust between them and the business.

5. Good Attendance and Punctuality

An available and punctual employee who doesn't arrive late or miss early morning meetings provides peace of mind to the team leaders.

Telco Antennas Pty Ltd.